

PERSONNEL/JUDICIAL COMMITTEE

A G E N D A

TUESDAY, JUNE 15, 2010

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | | |
|------|------|--|
| | I | CALL TO ORDER |
| | II | ROLL CALL |
| 1- 3 | III | MINUTES (5/18/10) |
| | IV | PUBLIC INPUT |
| | V | PETITIONS AND COMMUNICATIONS |
| 4- 5 | A. | Bay County Sheriff - Justice Assistance Grant (Seeking authorization to proceed with grant application; authorization for Board Chair to sign required documents; authorization for Finance Department to disburse grant funds and approval of required budget adjustments - proposed resolution attached. Note: Will be included on 6/15/10 Board agenda.) |
| 6- 8 | B. | Personnel Director - Vacancies (Seeking authorization to post/fill - proposed resolution attached) |
| | 1. | Animal Control - Kennel Attendant/Custodian |
| | 2. | Division on Aging - On-call Site Manager |
| | VI | REFERRALS |
| | VII | UNFINISHED BUSINESS |
| | VIII | NEW BUSINESS |
| | IX | MISCELLANEOUS |
| | X | ADJOURNMENT |

PLEASE NOTE:

THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE PERSONNEL/JUDICIAL COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

PERSONNEL/JUDICIAL COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/JUDICIAL COMMITTEE ON TUESDAY, MAY 18, 2010, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:00 p.m. by Chair Krygier.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
ERNIE KRYGIER, CHAIR	P	Y	Y	Y	Y	Y	Y	Y				
KIM COONAN, VICE CHAIR	P	M/Y	M/Y	Y	M/Y	Y	Y	S/Y				
MICHAEL J. DURANCZYK	P	S/Y	Y	S/Y	Y	Y	Y	Y				
PATRICK H. BESON	P	Y	Y	M/Y	Y	Y	Y	Y				
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	S/Y	Y				
DONALD J. TILLEY	P	Y	S/Y	Y	S/Y	S/Y	M/Y	M/Y				
BRIAN K. ELDER, EX OFFICIO	P	Y	Y	Y	Y	M/Y	Y	Y				

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
ERNIE KRYGIER, CHAIR												
KIM COONAN, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
DONALD J. TILLEY												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: C.MAILLETTE, T.HICKNER, M.GRAY, M.FITZUIGH, T.QUINN, N.MADAJ, J.STRASZ, K.RUBIS, R.REIMANN, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE APRIL 20, 2010 PERSONNEL/JUDICIAL COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE REQUEST SUBMITTED BY TINA M. SEQUIN, BABHA EMPLOYEE, FOR THE PURCHASE OF GOVERNMENT CREDIT FOR RETIREMENT PURPOSES.**

- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A OUTREACH WORKER/TYPIST CLERK II (TEMPORARY) POSITION IN THE HEALTH DEPARTMENT.**

- 4** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A SENIOR TECHNICAL SERVICES COORDINATOR (FT) POSITION IN THE INFORMATION SYSTEMS DEPARTMENT.**

- 5** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A PERSONAL CARE/HOMEMAKER/RESPITE WORKER POSITION (TEMPORARY) IN THE DIVISION ON AGING.**

- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL A REGISTERED NURSE POSITION (32 HOURS PER WEEK TO REVERT TO 24 HOURS PER WEEK WHEN ARRA GRANT FUNDS TERMINATE WHICH IS ANTICIPATED TO BE 9/30/2010 (HEALTH DEPARTMENT)).**

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MOTION NO.

7 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:03 P.M.)

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Newt Jerome
Jail Administrator



To: Commissioner Donald J. Tilley
Chairman, Ways & Means Committee
Bay County Board of Commissioners

From: Sheriff John E. Miller *JEM*

Date: May 3, 2010

Ref: Justice Assistance Grant

BACKGROUND: The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which we have utilized in the past. This year's allocation is \$19,556.00 and once again it will be shared 50/50 with the Bay City Police Department. Funds will be utilized for Law Enforcement Equipment in accordance to grant stipulations.

FINANCE/ECONIMICS: There will be no matching funds required and all funds received will be administered through Bay County.

RECOMMENDATIONS: I am requesting approval for Julie Bollman to proceed with the JAG Grant application as the designee/contact person. I am further requesting the approval of the Board of Commissioners and the authorization for the Chairman to sign all necessary documents. I would also request that upon receipt of the funding the finance department set up appropriate measures to disperse the funds.

Cc: Chairman Brian K. Elder
Julie Bollman, Director Juvenile Home/Community Services
Kim Priessnitz, Budget Supervisor
File

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

- BY: PERSONNEL/JUDICIAL COMMITTEE (6/15/10)
- WHEREAS, The Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions which has been utilized by the Bay County Sheriff Department in the past; and
- WHEREAS, This year's allocation is \$19,556 and this funding will be shared 50/50 with the Bay City Police Department and the funds will be utilized for law enforcement equipment in accordance with grant stipulations; and
- WHEREAS, There are no matching funds required and the grant funds will be administered through Bay County; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes Julie Bollman to proceed with the JAG Grant application as the designee/contact person; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all grant related documents on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the Finance Department shall set up appropriate measures to disburse the grant funds, including required budget adjustments.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff - 2010 JAG Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY
PERSONNEL DEPARTMENT**

Tim Quinn
Personnel Director
quinnt@baycounty.net

Thomas L. Hickner
County Executive

June 10, 2010

Mr. Ernie Krygier, Chairperson
Personnel/ Judicial Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Re: Items for the Agenda of the Personnel/Judicial Committee

Dear Commissioner Krygier:

Please consider the following items for the agenda of your committee for its meeting on June 15, 2010.

- 1. Request:** We are in receipt of a request to post and fill a part-time Kennel Attendant/Custodian position with Animal Control.

Background: It is anticipated that the current employee will be awarded the full-time Animal Control Officer position.

Finance/Economics: Part-time position with limited benefits. \$10.63 per hour entry, progressing to \$12.53 per hour after 6 years. U.S.W. part-time union. This position is in the 2010 budget.

Recommendation: Please approve the posting and filling of this part-time position.
- 2. Request:** We have received a request to post an on-call site manager position with the Division on Aging.

Background: Current employee has submitted her resignation.

Mr. Ernie Krygier, Chairperson
Personnel/ Judicial Committee
Bay County Board of Commissioners
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Finance/Economics: Casual, variable, on-call hours at \$9.12 per hour. Non-union, no benefits. This position is in the 2010 budget.

Recommendation: Please approve the posting and filling of this on-call position.

Thank you for considering these items for the agenda of your committee.

Sincerely,



Tim Quinn, Director
Personnel and Employee Relations

cc: Tom Hickner
Michael Gray
Marty Fitzhugh
Mike Halstead
Barb MacGregor
Becky Reimann
Eric Boks

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BAY COUNTY BOARD OF COMMISSIONERS**7/13/10****RESOLUTION**

BY: PERSONNEL/JUDICIAL COMMITTEE (6/15/10)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. Animal Control - Kennel Attendant/Custodian (pt)
- B. Division on Aging - On-call Site Manager

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated if grant funding is terminated.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancies - July 13

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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